

Changes to Acupuncture Catalog

April 6, 2009

Page 14, right column, Tuition, Fees and Financial Aid

In the first paragraph, third sentence: change the registration deposit of \$500 to \$100.

Page 31, Administration, left column:

Delete Donald C. Moonjian, BA, Chief Operating Officer

Add Cory Hughes, BA, Vice-President and Chief Operating Officer

Delete name and title of Sonia Cabrera-Quezada, MD, Dean of Administration/Acupuncture

Add Francesca Biryukov, MS, LAc, Dean for Acupuncture/Clinical Director

Change Eric Demry, Registrar to Trey Gilbert, Registrar

February 12, 2009

Page 31, left column, Administration

Sheila George, MD, CA title change. New title should read:

Sheila George, MD, CA

Dean for Research and Curriculum Development

January 22, 2009

Page 28, right column, Professional Continuing Education

Change paragraph. New paragraph should read:

Swedish Institute also offers comprehensive Professional Continuing Education courses. The primary focus of Professional Continuing Education is to provide quality professional courses which expand the knowledge, skills and experience of licensed acupuncturists, massage therapists and certain other practitioners of allied healthcare. The short courses and workshops offered through the school of Professional Continuing Education are for continuing education or avocational purposes and do not prepare students for a specific career objective. As such, they do not fall within the scope of the Swedish Institute accreditation agencies, Accrediting Commission of Career Schools and Colleges of Technology (ACCSCT) or the Accreditation Commission for Acupuncture and Oriental Medicine (ACAOM).

November 4, 2008

Page 27, right column, Institutional Refund Policy

The Refund Policy has been changed to read as indicated below. Changes are shown in **bold face**.

(over)

Institutional Refund Policy

The refund, if any, of funds received from sources other than Federal Financial Aid is calculated as follows. Refunds, if any, will be paid within 30 days of the student's official date of withdrawal.

- Refunds are calculated based on the student's last date of attendance.
- If withdrawal occurs during the **first two weeks** of the semester, 100% of the tuition will be cancelled.
- If withdrawal occurs after the **second week** of classes, **up to and including the 60% point**, cancelled tuition will be prorated based on the last day of attendance.
- If withdrawal occurs after the 60% point is reached, the school is entitled to 100% of the tuition for the semester.
- A \$100 administrative fee will be charged to all students who withdraw from the school. However, if a student withdraws due to a medical condition, upon re-enrollment the withdrawal fee will be deducted from that semester's tuition, provided that the student has submitted written documentation from his/her physician regarding the medical condition.